

## How to Apply on Plinth

This document is designed to help you complete the UK Youth Fund application form via our digital grant management system, Plinth. We developed a short video to take you through the full process of submitting the Expression of Interest (EOI) form on Plinth that you can view [here](#). Step by step details are also written out below.

You can access the EOI form [here](#). The deadline to submit an expression of interest is **11:59pm, Wednesday 6<sup>th</sup> May 2026**.

For more details of the UK Youth Fund, please review our information pack [here](#).

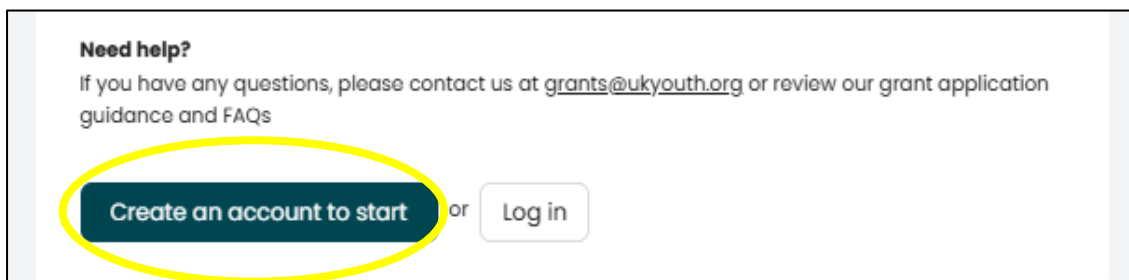
### Step 1: Create an Account on Plinth

When you click on the link to the [Expression of Interest \(EOI\) form](#) you will be taken to Plinth, our digital grant management system.

On the first page of the EOI form, you can find information about the entire application process in addition to the information required to complete the initial EOI form.

You will need to create an account by clicking “Create an account to start” at the bottom of the page.

If you already have a Plinth account for your grant organisation, you can log in and continue to step 2.



Please make sure that the account you create uses your organisational/work details and includes an email address and phone number we can contact you on if needed. The email address you use to register will be the one we use to communicate the outcome of your application.

If your organisation is based in England or Wales, the Plinth system will be able to pull details from the Charity Commission as shown below. If your organisation is based in Scotland, click the button for Scotland as shown below. For those based in Northern Ireland, please select “No / I’ll add my charity number later” and add in your organisation name. You will be able to add your charity number later in the EOI form.

### Add your organisation details

Where are you based?

gb United Kingdom
▼

Are you a charity registered in England, Scotland and Wales?  
(If you are in England & Wales, we can auto-fill some of your details from the Charity Commission)

England & Wales  
 Scotland  
 No / I'll add my charity number later

Add your organisation name

Your organisation name

## Step 2: Complete the EOI

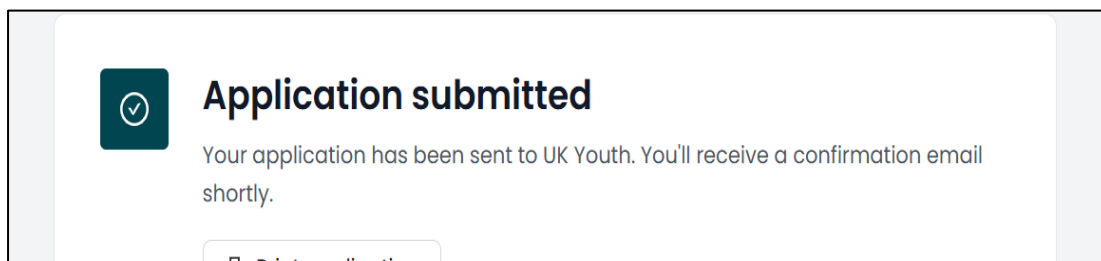
Once you have created an account or logged in to an existing account, you will be able to complete the EOI form.

Please refer to our [EOI guidance](#) for support completing the questions in this section.

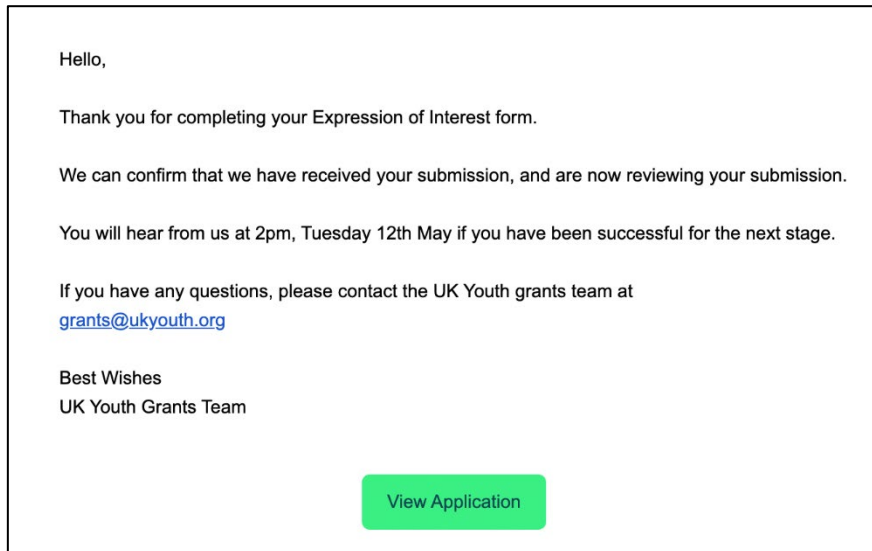
We've also pulled together a short video (under 3 mins) [here](#) on how to complete the EOI form and full application.

## Step 3: Review and Submit EOI

Once you have submitted your EOI form you should see this confirmation on your screen:

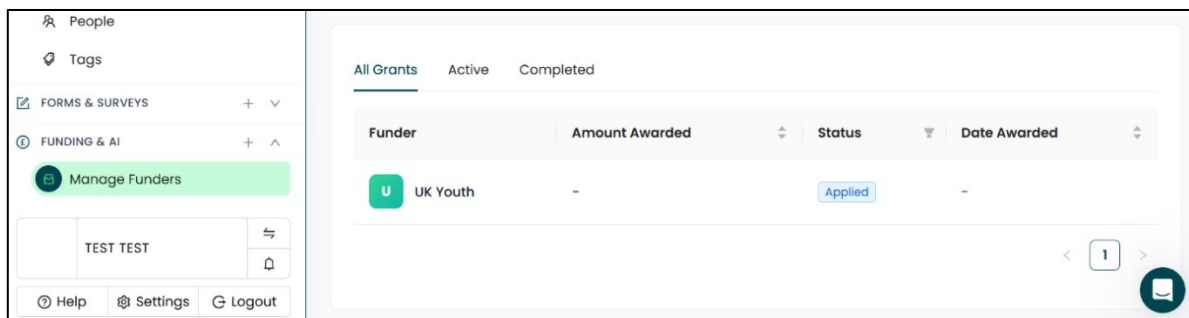


You will also receive an email confirming submission:



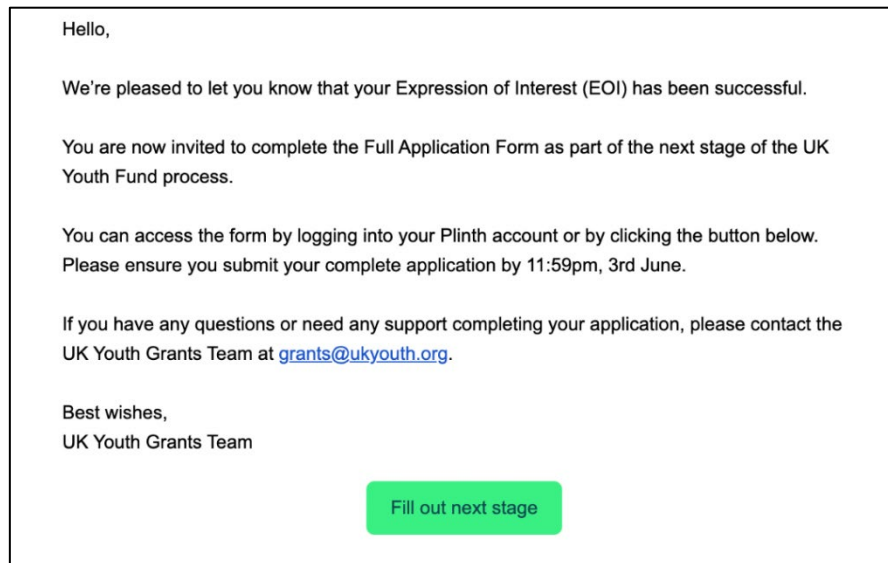
**Please make sure to check your spam/junk folders for the email.**

If you have not received the confirmation email, you can also check to confirm your application was submitted under the **“Manage Funders”** tab on the left-hand side of your page, it should say “UK Youth” and “Applied” as shown below:

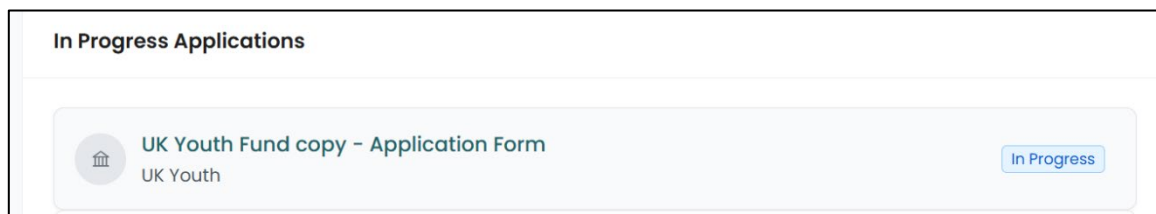


## Step 4: Invitation to Second Stage Full Application

Once the final decisions have been made, you will receive notification of our decisions to the email address you've registered with Plinth. If your EOI is successful, you will receive an email inviting you to the second stage to submit a full application. Applicants will be notified across the afternoon from 2pm on **Tuesday, 12<sup>th</sup> May**. If your EOI is successful, the email will look like the below:

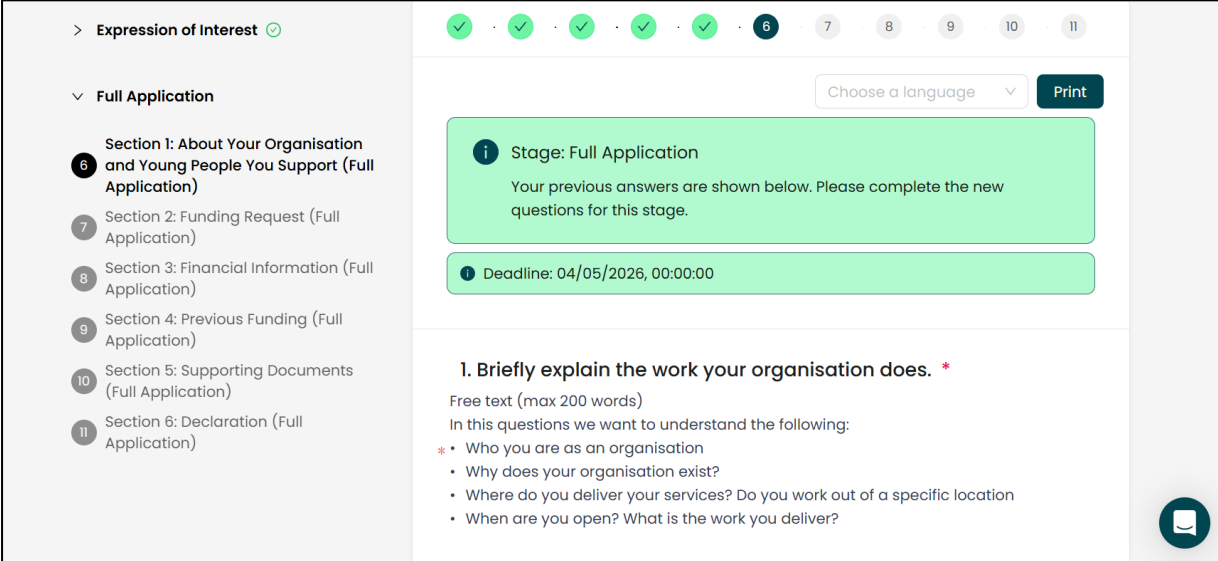


If you are invited to complete a full application, you will also see the application appear in your "In Progress Applications" on the "Manage Funders" page as below:



The full application guidance can be found [here](#). Deadline for the full application is **11:59pm, Wednesday 3<sup>rd</sup> June**.

You will then be able to see all the full application sections and information as shown below. As in the EOI, you can start working on the full application and use the "Save for Later" button at the bottom of the page to save your progress.



> Expression of Interest ✓

Full Application

- 6 Section 1: About Your Organisation and Young People You Support (Full Application)
- 7 Section 2: Funding Request (Full Application)
- 8 Section 3: Financial Information (Full Application)
- 9 Section 4: Previous Funding (Full Application)
- 10 Section 5: Supporting Documents (Full Application)
- 11 Section 6: Declaration (Full Application)

Choose a language [v] [Print]

**i** Stage: Full Application  
Your previous answers are shown below. Please complete the new questions for this stage.

**i** Deadline: 04/05/2026, 00:00:00

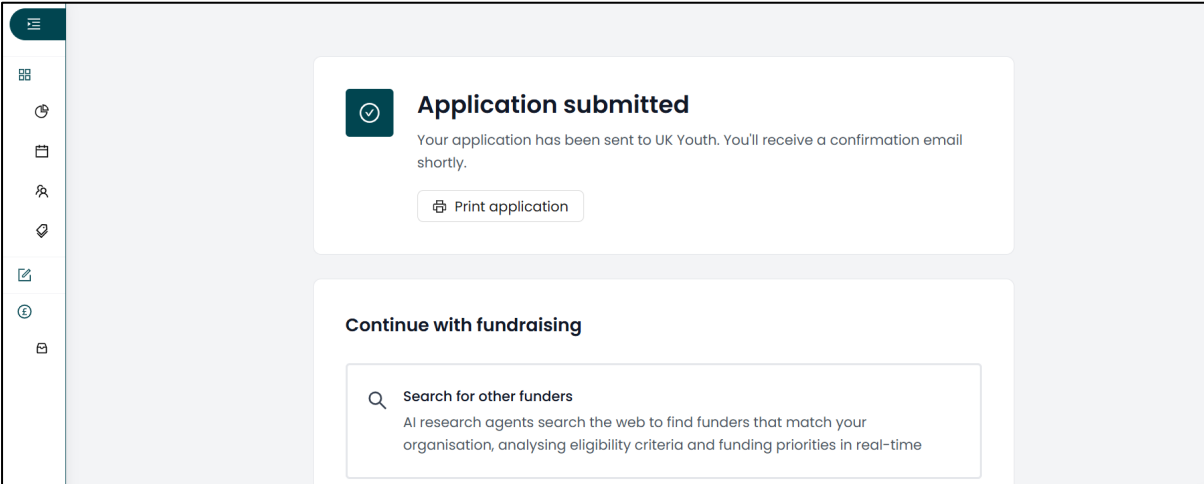
**1. Briefly explain the work your organisation does. \***

Free text (max 200 words)  
In this questions we want to understand the following:

- \* • Who you are as an organisation
- Why does your organisation exist?
- Where do you deliver your services? Do you work out of a specific location
- When are you open? What is the work you deliver?

## Step 5: Submit and Review Second Stage Full Application

Once you have submitted your application you should see this confirmation on your screen:



**Application submitted**

Your application has been sent to UK Youth. You'll receive a confirmation email shortly.

[Print application]

**Continue with fundraising**

**Search for other funders**  
AI research agents search the web to find funders that match your organisation, analysing eligibility criteria and funding priorities in real-time

You will also receive an email confirming submission:

Hello,

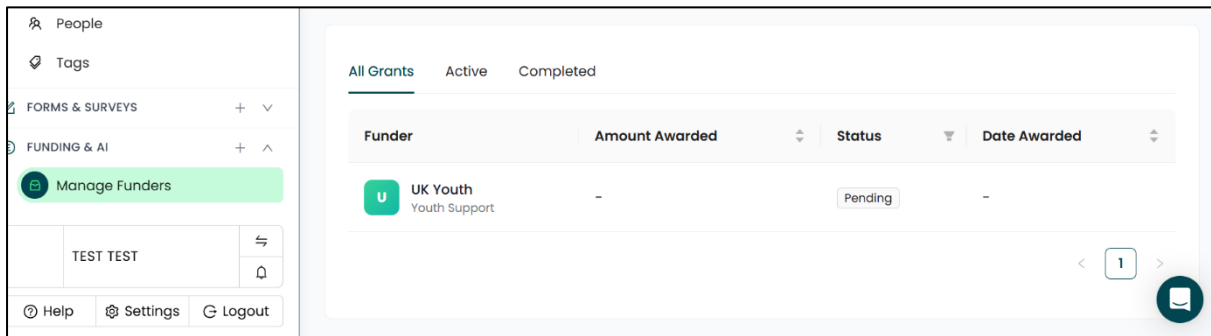
Thank you for submitting your Full Application Form for the UK Youth Fund.

We can confirm that we've received your application and it is now being reviewed by our grants team.

We'll contact you with an update once our assessment process is complete.  
If you have any questions in the meantime, please contact the UK Youth Grants Team at [grants@ukyouth.org](mailto:grants@ukyouth.org).

Best Wishes  
UK Youth Grants Team

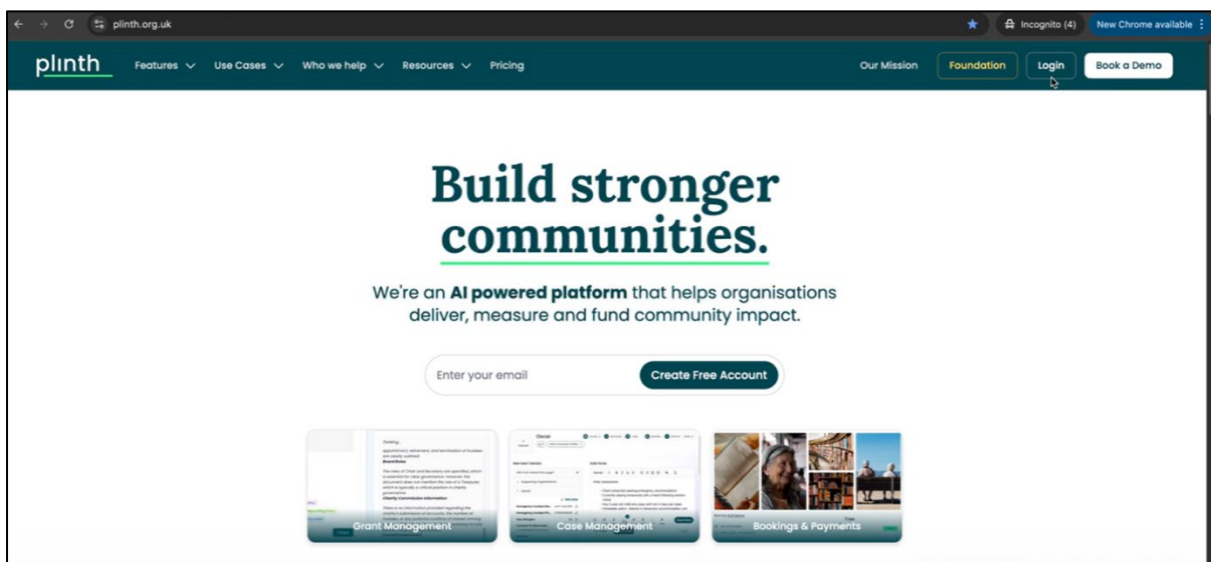
If you have not received the confirmation email, you can check and confirm your application was submitted under the “Manage Funders” tab on the left-hand side. Your application status will show as “Pending:”



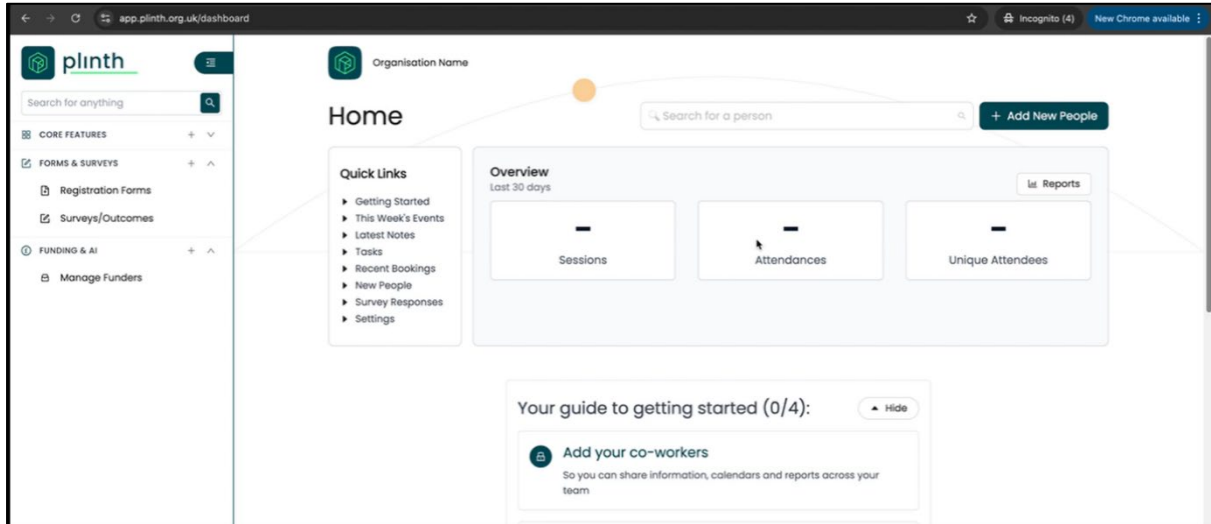
## Step 6: Managing Application

Please see the short video [here](#) on how to manage your application and next steps if your application is successful.

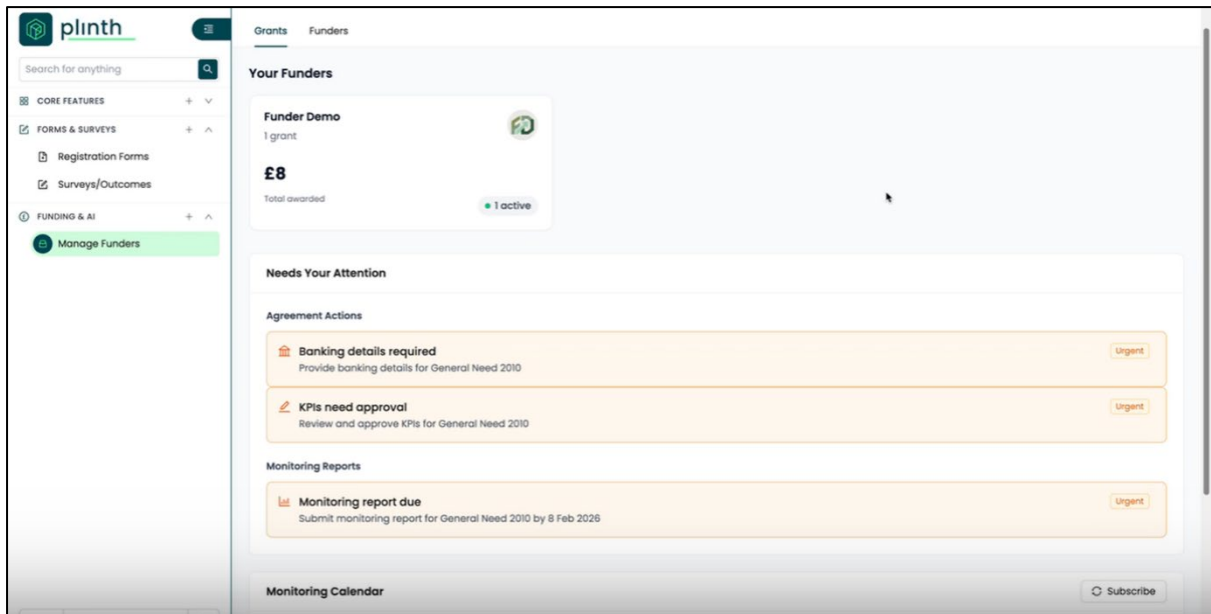
You can check your application status by going to Plinth’s website and clicking on the “[Log In](#)” button in the top left corner:



Once you're logged in, click on the "Manage Funders" tab on the left-hand side of the home page:



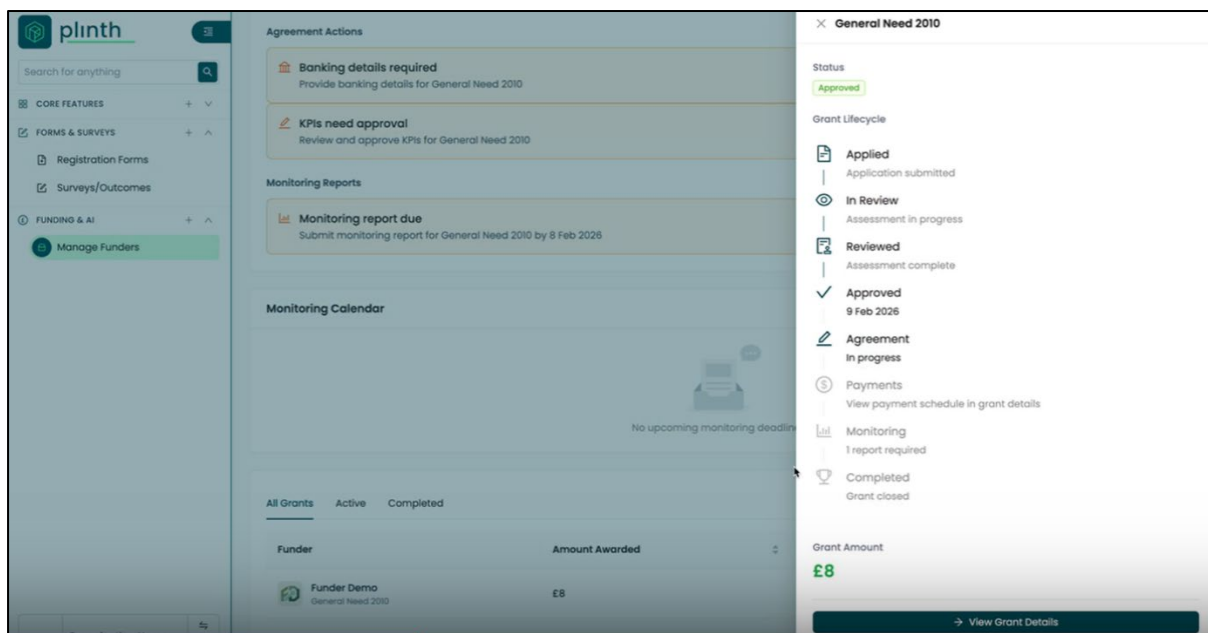
You will be notified of the outcome of your application by email in August 2026. The decision will also be updated on your Plinth account. For successful applications, the "Manage Funders" page will look similar to this:



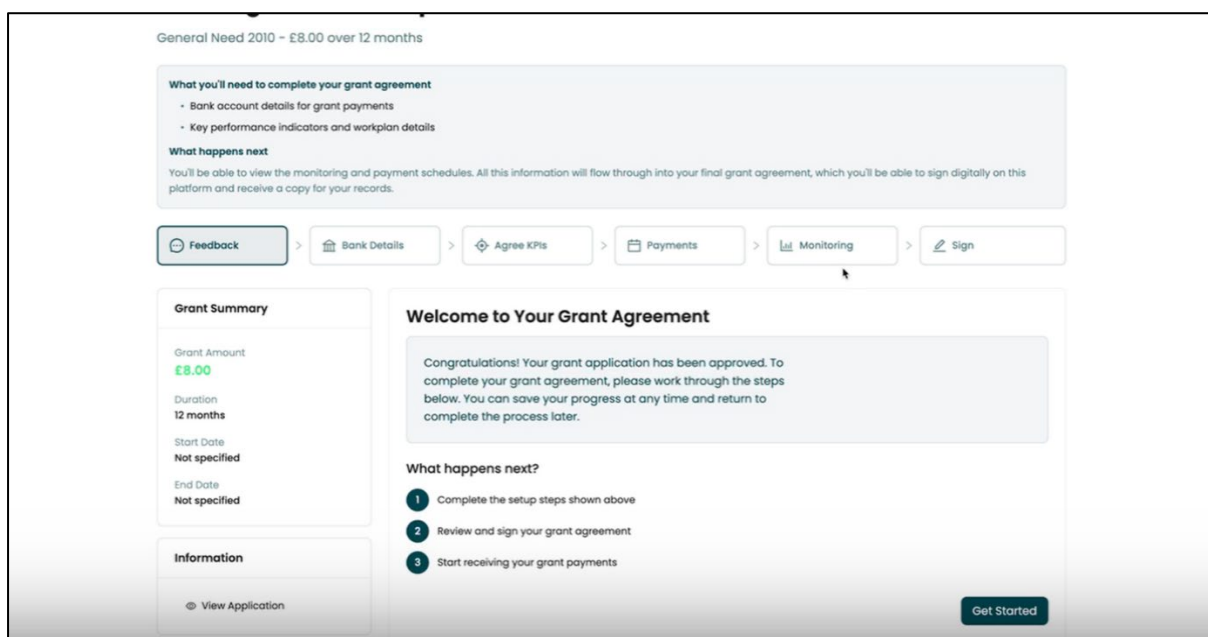
## Step 7: Successful Application and Next Steps

If your application is successful, the “Manage Funders” page will show actions required, like providing Bank Account Details and Grant Agreement signing, to finalise the grant making process and disburse the grant.

To see these required actions, click on the Grant at the bottom of the page (example below).



Then click “View Grant Details” to see the full detail and complete the required actions:



Grant Agreement Review and Signature Page:

**Ready to review**  
When you click 'Submit for approval', your details will be sent to the funder for review. You can save drafts on previous steps before submitting.

[Submit for approval](#) [Refresh Status](#)

### Digital Signature

Please provide your digital signature to complete the grant agreement. By signing, you agree to the terms and conditions outlined in the agreement.

**Sign here**  
Draw your signature using your mouse in the box below. Your signature will be added to the document.

[Draw signature](#) [Upload signature](#)

Name   
Email   
Position

[X Clear](#) Draw your signature in the box above.

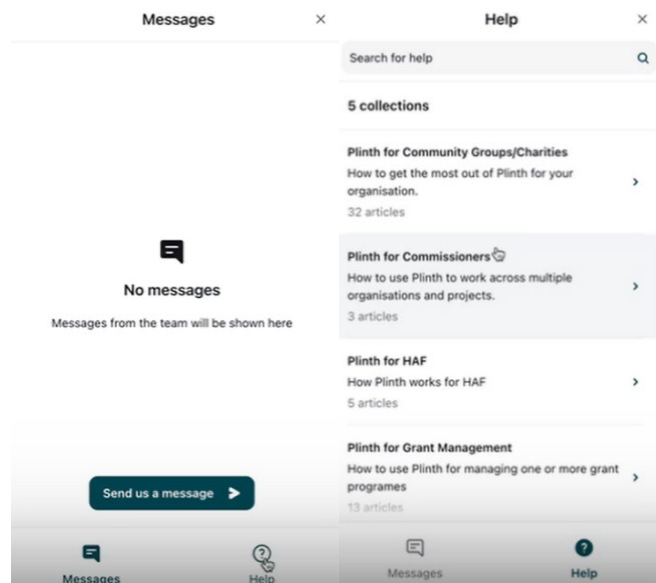
[Sign to Complete Agreement](#)

## Questions and Support

If you need support with Plinth and navigating the platform, use the chat function (the green chat icon shown below) at the bottom right of the screen to contact Plinth's team for technical support:



There are also options to either directly message the Plinth team or use their Help section to search through frequently asked questions:



For any support and questions about the EOI or full application, please reach out to the UK Youth Grants Team at [grants@ukyouth.org](mailto:grants@ukyouth.org).